



# MECHANICAL/BOILER PERMIT APPLICATION

Department of Building and Zoning  
 P.O. Box 618 Norton, VA 24273  
 Phone- 276-679-1160  
 Fax- 276-679-3510



OFFICE USE ONLY

MECHANICAL PERMIT #:
BOILER PERMIT #:
ASSOCIATED PERMIT #

<b>WORK DESCRIPTION</b>	WHAT TYPE OF WORK IS TO BE PERFORMED (Select one:) <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL		
	WORK DESCRIPTION:		
<b>ID</b>	CONTRACTOR NAME:		CONTRACTOR ID #:
<b>CONTACT</b>	PRIMARY CONTACT PERSON:		CONTACT'S PHONE #:
CONTACT'S E-MAIL ADDRESS (IF YOU WOULD LIKE FOR US TO CONTACT YOU BY E-MAIL):			
<b>OWNER</b>	PROPERTY OWNER NAME (FIRST NAME, LAST NAME OR COMPANY NAME):		OWNER PHONE #:
PROPERTY OWNER MAILING ADDRESS (SKIP, IF MAILING ADDRESS IS SAME AS JOB LOCATION):			
<b>JOB INFORMATION</b>	ADDRESS/LOCATION OF WORK TO BE PERFORMED (STREET #/STREET NAME):		SECTION:
LOT:			
IF APPLICABLE, WHAT IS THE SHOPPING CENTER NAME OR BUILDING NAME OR TENANT NAME?			
<b>MECHANICAL</b>	WHAT IS THE ESTIMATED COST OF MECHANICAL WORK ONLY (materials and labor)? Do not include cost of structural, plumbing, electrical or other auxiliary work in this estimate.		EST. COST OF MECHANICAL WORK ONLY:
			\$

<b>BOILER</b>	If a boiler is being installed, please complete this "Boiler section."	BOILER BTUs PER HOUR:	WATER TEMPERATURE:	WATER CONTAINER CAPACITY:
	WHAT IS THE ESTIMATED COST OF BOILER WORK ONLY (materials and labor)? Do not include the cost of other auxiliary work in the estimate.			EST. COST OF BOILER WORK ONLY:  \$
<b>APPLICANT</b>	APPLICANT NAME (PLEASE PRINT):			
	REPRESENTING (Name of Company):			
	APPLICANT SIGNATURE:			DATE:
<b>CONTRACTOR EXEMPTION</b>	<b>COMPLETE THIS SECTION IF YOU ARE EXEMPT FROM BEING A CONTRACTOR</b>			
	Contractor Exemptions-These are common exemptions from being a licensed contractor pursuant to Code of Virginia §54.1-1101: owner or lessee performing work on a commercial building for his or her own use; owner or lessee performing work on not more than one residential building for his or her own use during any 24-month period; students perform work as part of a technical education project for the construction of portable classrooms or single family homes; governmental agencies performing work with its own forces.			
	I submit this statement to be true under penalty of perjury that I am not subject to licensure or certification as a contractor or subcontractor pursuant to chapter 11 of title 54.1 of the Code of Virginia, for the work described on this permit application.			
	SIGNATURE:		DATE:	PLEASE PRINT NAME LEGIBLY:
<b>OFFICE USE ONLY</b>	MECHANICAL PERMIT FEE:		STATE LEVY MECHANICAL:	
	BOILER PERMIT FEE:		STATE LEVY BOILER:	
	TOTAL PERMIT FEES:			
	COMMENTS:			